## SISTER NIVEDITA UNIVERSITY

## WEBSITE AND SOCIAL MEDIA COMMITTEE

No.: SNU/WEBSITE AND SOCIAL MEDIA COMMITTEE /WSMC/2022/01

Date: 11th of November 2022

Dear Sir / Madam.

The meeting for 1st Website and Social Media Committee of Sister Nivedita University is scheduled on 16th of November 2022, 4:00 PM onwards at 5th Floor, Journalism and Mass Communication Department, radio room and has been convened. The meeting will be chaired by the chairman of the Committee Prof. (Dr.)Minal Pareek, DEAN, SCHOOL OF MEDIA COMMUNICATION, FINE ARTS AND DESIGN & SCHOOL OF PERFORMING ARTS & DIRECTOR OF DIGITAL MEDIA, TECHNO INDIA GROUP

Please find enclosed herewith the agenda for the aforesaid meeting.

Requesting all HOD's to send us one nominated representative with enclosed details ( Name , Phone Number, Email Id) from the department to be a part of the meeting .

The Chairman desires your presence in the said meeting.

Thanking you.

Yours faithfully,

Namashish Sharma

Member Secretary

WSMC, Sister Nivedita University

#### Agenda

Sl	Agenda item	Brief on the agenda / topic of discussion
1	SNU Website	General review on content and new updates and SEO
2	Social Media	General review on Social Media content and reach and postings
3	SNU APP	Brainstorming on development of mobile application Service for SNU

# SISTER NIVEDITA UNIVERSITY WEBSITE AND SOCIAL MEDIA COMMITTEE

 $N_{0}$ .: SNU/WEBSITE AND SOCIAL MEDIA COMMITTEE /WSMC/2022/01

Venue: MAC LAB Date: 1 th of November 2022

### NOTICE RECEIVED:

SI	Name	Designation	Signature		
1	PROF. MINAL PAREEK	DEAN, SCHOOL OF MEDIA COMMUNICATION, FINE ARTS AND DESIGN & SCHOOL OF PERFORMING ARTS & DIRECTOR OF DIGITAL MEDIA, TECHNO INDIA GROUP	11/11/2022		
2	PROF. MONIKINKINI BASU	ASSISTANT PROFESSOR & HOD – ENGLISH	Ho-Cl. Sage		
3	PROF. SHRABANA CHAKRABORTY SARKAR	ASSISTANT PROFESSOR - PHYSICS			
4	PROF. ANIRBAN MITRA	ASSISTANT PROFESSOR - CSE			
5	PROF. MOUMITA DAS	ASSISTANT PROFESSOR - NUTRITION	More mi le Das 16/11/22		
6	MR. DIBYENDU LAYEK	WEB DEVELOPER	Mayel		
7	MS. SUCHANDRA PAL	ASSISTANT REGISTRAR	Quehandia Pas		
8	PROF. NAMASISH SHARMA	ASSISTANT PROFESSOR, TECHNICAL ASSISTANT AND RESEARCH SCHOLAR – MASS COMMUNICATION & JOURNALISM	Named with		
ONE FACULTY MEMBER FROM EACH DEPARTMENT, NOMINATED BY THE HOD					
10	Loof. SHARHI BANERTH	ASSISTANT PROFESCOR-	Harm' 18/11/2022		
11	RiniSala Bany ac	Climical Instructor,	Romi e 10/11/22		
12	Dr. Seema Dulla	Assistant Professor- Department of Societo	82 Stube		
13	Prof. Soumya Saha	Assistant Professor,	Shahe 16/11/22		

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14	RHATTACHARYYA.	Locturer in nept of Statistics	Anghaplath Bhothechoryeza 16/11/22
15	MD KUTUBUDDIN SARAM		M 16/11/22
16	SUCHANDA PAL	Acaistant Profosion.	Suchanda Pal
	SHATADIPA DEBNATH	TA, ECE Dept.	Shedelipes-th 16/1/22
	PAMPA SAHA ROY	SIL (seld of Internationalde	H) pre 016/01/22
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	Shubham Bhaltachay'ee	English	Shukan Blottadance
21	Dr. Nann Kr. Jh	- Economias - Robotics & Automation en	16/11/2
22	PARAMANAND NANDIHA	- Robotics & Automation en	sa landelulas
23	yayan Roy	Mosketing.	Signin.
	Beepsa Basu	Nutrition	hs 16-11-22.
	IPSITA SHEE	ARCHITECTURE	16/11/22
26	ANAGH MUKHERJEE	PHARMACY	A 16/11/22
27	ANANYA DALAL	FINE ARTS	16-11-22
28	SARABANA CHAKRABARTI	PHYSICS	Dhalires out 16 14 box
29	MISTHI SAHA	Department of LAW.	Dhalled at 16/11/22
30	Suchandra Pal.	Asst. Registrar, Office of	Buchandra PS 16/11/2
31	Trisha Barerie	Academic Academic	The 1916/11/22
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The first meeting of website and social media commitee held on 16.11.2022