

SISTER NIVEDITA UNIVERSITY

Undergraduate course structure for Commerce as
per NEP 2020 regulation and according to UGC-CBCS



Course structure for
B. Com (Business
Process Services)

and

B. Com Honours in (Business Process Services)/ B. Com (Business Process Services)
with Research in Business Process Services

| Semester | Credits | | | | | | | | | Credits per Semester | |
|---------------------|---------|--------|---------|-----------------------|-------------|-----|-------|-------|-------|----------------------------|------------|
| | MC/ME | ME | | Non-Major | | MDC | AEC | SEC | VAC | | INT |
| | | Course | Project | NM | NV | | | | | | |
| I | 4+4 | | | 4(from department) | 1(*d)+1(*e) | | 2(*c) | 3(*b) | 2(*a) | | 21 |
| II | 4+4 | | | | 1+1 | 3 | 2 | 3 | 2 | | 20 |
| III | 5+5 | | | 4 | 1+1 | 3 | 2 | | | | 21 |
| IV | 5+5 | | | 4 | 1+1 | 3 | 2 | | | | 21 |
| V | 5+5+4 | | | | 1+1 | | | 3 | 2 | | 21 |
| VI | 4+4+4 | | | 4 | 1+1 | | | | | 3 | 21 |
| VII | 4+4+4+4 | | | 4 | | | | | | | 20 |
| VIII | | 8/20 | 12/0 | | | | | | | | 20 |
| Credits/ Course | 98 | | 32 | | 9 | 8 | 9 | 6 | 3 | | |
| Total Credit | | | | | | | | | | | 165 |

Category definition with credit breakup

Major – Major Program Specific Course – Compulsory (MC); Major Program Specific Course – Elective (ME);
NM – Non-Major Specific Subject Course; NV – Non-Major vocational education and training; MDC –
Multidisciplinary courses; AEC – Ability Enhancement Courses; SEC – Skill Enhancement Courses; VAC – Value
Added Courses; INT – Internship; Project – Project.

| CATEGORY | COURSE NAME | CREDIT | TEACHING SCHEME | | |
|-----------------------|--|--------|--------------------|---|---|
| | | | L | T | P |
| SEMESTER - I | | | | | |
| CC1 | Financial Accounting - I | 4 | 3 | 1 | 0 |
| CC2 | Business Mathematics and Statistics | 4 | 3 | 1 | 0 |
| M1 | Business Laws | 4 | 3 | 1 | 0 |
| M2 | Vocational – Soft Skill Development I | 1 | 0 | 0 | 0 |
| M3 | Vocational - EAA I (Yoga/ Sports/ NCC/ NSS) | 1 | 1 | 0 | 2 |
| AEC1 | Communicative English I | 2 | 2 | 0 | 0 |
| SEC 1 | Computer Applications I | 3 | 3 | 0 | 2 |
| VAC1 | Environmental Science I | 2 | 2 | 0 | 0 |
| TOTAL CREDIT =21 | | | TEACHING HOUR = 24 | | |
| SEMESTER - II | | | | | |
| CC3 | Financial Accounting - II | 4 | 3 | 1 | 0 |
| CC4 | Principles of Management | 4 | 3 | 1 | 0 |
| M4 | Vocational – Soft Skill Development II | 1 | 1 | 0 | 0 |
| M5 | Vocational - EAA I (Yoga/ Sports/ NCC/ NSS) | 1 | 1 | 0 | 2 |
| MDC1 | Selected by the student (Elective) | 3 | 3 | 0 | 0 |
| AEC2 | Communicative English II | 2 | 2 | 0 | 0 |
| SEC2 | Computer Applications II | 3 | 2 | 0 | 1 |
| VAC 2 | Environmental Science II | 2 | 2 | 0 | 0 |
| TOTAL CREDIT =20 | | | TEACHING HOUR = 22 | | |
| SEMESTER - III | | | | | |
| CC5 | Cost and Management Accounting - I | 5 | 4 | 1 | 0 |
| CC6 | Income Tax Laws & Practices | 5 | 4 | 1 | 0 |
| M6 | Selected by students from Minor Basket | 4 | 3 | 1 | 0 |
| M7 | Vocational – Soft Skill Development III | 1 | 0 | 0 | 0 |
| M8 | Vocational - Mentored Seminar I | 1 | 1 | 0 | 2 |
| MDC2 | Selected by the student (Elective) | 3 | 3 | 0 | 0 |
| AEC3 | Foreign Language - I | 2 | 2 | 0 | 0 |
| TOTAL CREDIT =21 | | | TEACHING HOUR = 23 | | |
| SEMESTER - IV | | | | | |
| CC7 | Cost and Management Accounting - II | 5 | 4 | 1 | 0 |
| CC8 | Auditing & Assurance | 5 | 4 | 1 | 0 |
| M9 | Selected by students from Minor Basket | 4 | 3 | 1 | 0 |
| M10 | Vocational – Soft Skill Development IV | 1 | 1 | 0 | 0 |
| M11 | Vocational - Mentored Seminar II | 1 | 1 | 0 | 2 |
| MDC3 | Selected by the student (Elective) | 3 | 3 | 0 | 0 |
| AEC4 | Foreign Language - II | 2 | 2 | 0 | 0 |
| TOTAL CREDIT =21 | | | TEACHING HOUR = 22 | | |
| SEMESTER - V | | | | | |
| CC9 | Finance & Accounting for Business Process Services | 5 | 4 | 1 | 0 |
| CC10 | Fundamentals of Financial Management | 5 | 4 | 1 | 0 |
| CC11 | Indirect Taxation | 4 | 3 | 1 | 0 |
| M12 | Vocational – Soft Skill Development V | 1 | 1 | 0 | 0 |
| M13 | Vocational - Mentored Seminar III | 1 | 1 | 0 | 2 |
| SEC3 | Data Analysis | 3 | 3 | 0 | 0 |

| | | | | | |
|---------------------|--|-----------|-----------------------|---------|------|
| VAC3 | Ethics and IPR | 2 | 2 | 0 | 0 |
| TOTAL CREDIT =21 | | | TEACHING HOUR = 23 | | |
| SEMESTER - VI | | | | | |
| CC12 | Corporate Accounting | 4 | 3 | 1 | 0 |
| CC13 | Banking for Business Process Services | 4 | 3 | 1 | 0 |
| CC14 | Capital Markets for Business Process Services | 4 | 3 | 1 | 0 |
| M14 | Selected by students from Minor Basket | 4 | 3 | 1 | 0 |
| M15 | Vocational – Soft Skill Development VI | 1 | 1 | 0 | 0 |
| M16 | Vocational - Mentored Seminar III | 1 | 1 | 0 | 2 |
| INT1 | Internship | 3 | 0 | 0 | 6 |
| TOTAL CREDIT = 21 | | | TEACHING HOUR = 26 | | |
| SEMESTER - VII | | | | | |
| CC15 | Managing Business Processes | 4 | 3 | 1 | 0 |
| CC16 | Insurance for Business Process Services | 4 | 3 | 1 | 0 |
| CC17 | Business Ethics and Corporate Governance | 4 | 3 | 1 | 0 |
| CC18 | Investing in Stock Markets | 4 | 3 | 1 | 0 |
| M17 | To be selected by students from Minor Basket | 4 | 3 | 1 | 0 |
| TOTAL CREDIT =20 | | | TEACHING HOUR = 20 | | |
| SEMESTER - VIII | | | | | |
| CC19 | Business Research Methods | 4 | 3 | 1 | 0 |
| CC20 | Entrepreneurship Development and Corporate Social Responsibility | 4 | 3 | 1 | 0 |
| Project/ Courses | Research Project on any Contemporary Business Area, Documentation and Presentation / Retail Environment and Market Research, Campus to Corporate Transition, Corporate Finance | 6+6/4+4+4 | 0/3+3+3 | 0/1+1+1 | 24/0 |
| TOTAL CREDIT =20 | | | TEACHING HOUR = 32/20 | | |