

IBSC MINUTES OF MEETING DETAILS

Name of the Organization : Sister Nivedita University

Name & Designation of the Authorized Signatory : Dhrubajyoti Chattopadhyay Vice - Chancellor

IBSC Registration No : SIST221020222466

UIC : SIST221020222466


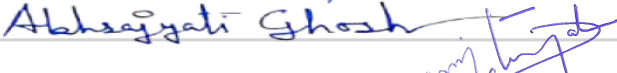

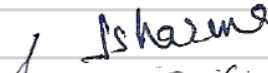
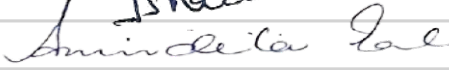


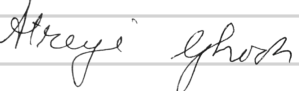
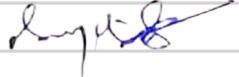
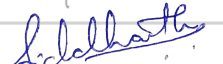
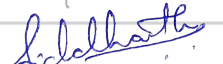
Meeting Number : 5

Meeting Date : 29/05/2025

Meeting Place : Sister Nivedita University, Kolkata

Number of Meetings held so far this year : 1

Participants of the Meeting

S.No	Composition	Name ,Designation & Affiliation	Signature with Date
1	Chairman	Dr Sudipta Saha,Associate Professor & MBBT Dept.,SNU, DG Blk, Action Area I, 1/2 Newtown,WB, 700156	 29.05.2025
2	DBT Nominee	Dr ABHRAJYOTI GHOSH,Associate Professor & Department of Biochemistry Bose Institute Kolkata	 29.05.2025
3	Member Secretary	Dr Rajat Pal ,Associate Professor & MBBT Dept.,SNU, DG Blk, Action Area I, 1/2 Newtown, WB, 700156	 29.05.2025
4	Biosafety Officer	Dr Sunita Sharma,Senior Consultant & Institute of Reproductive Medicine	 29.05.2025
5	Outside Expert	Dr Anindita Seal,Associate Professor & Biotechnology Department, Calcutta University	 29.05.2025
6	Outside Expert	Dr Jaya Bandyopadhyay,Professor and Head & Biotechnology Department, MAKAUT	 29.05.2025
7	Internal Member	Dr Somsubhra Thakur Choudhury,Assistant Professor & MBBT Dept.,SNU, DG Blk, Action Area I, 1/2 Newtown,WB, 700156	 29.05.2025
8	Internal Member	Dr Atreyi Ghosh ,Assistant Professor & MBBT Dept.,SNU, DG Blk, Action Area I, 1/2 Newtown,WB, 700156	 29.05.2025
9	Internal Member	Dr Surjit Singh,Assistant Professor & MBBT Dept.,SNU, DG Blk, Action Area I, 1/2 Newtown,WB, 700156	 29.05.2025
10	Internal Member	Dr Amit Sarkar,Associate Professor & MBBT Dept.,SNU, DG Blk, Action Area I, 1/2 Newtown, WB, 700156	 29.05.2025
11	Internal Member	Dr Siddhartha Dutta ,Assistant Professor & MBBT Dept.,SNU, DG Blk, Action Area I, 1/2 Newtown,WB, 700156	 29.05.2025

I. Meeting Agenda :

S.No	Agenda ItemNo	Purpose	Issue For Discussion
1	1.1	Issue Discussed other than Above	IBSC Notice regarding Hazardous materials / samples, to be issued
2	1.2	Issue Discussed other than Above	Hazardous waste disposal
3	1.3	Issue Discussed other than Above	Training programs and inspection on laboratory safety
4	1.4	Issue Discussed other than Above	Fire-protection training
5	1.5	Issue Discussed other than Above	Collaboration with other organizations
6	1.6	Issue Discussed other than Above	Gate Pass for DNA samples
7	1.7	Issue Discussed other than Above	Intimation to the Sister Nivedita University Ethics Committee regarding human blood sample collection
8	1.8	Issue Discussed other than Above	Proposal for development of BSL-2 facility

II.Examination & Clearances of Proposals for Import, Export, Receipt and Transfer of Hazardous Microorganism(s), GMOs/ LMOs/ Product(s) thereof for Research & Development Purposes:

S.No	Agenda ItemNo	Purpose	Applicant Name	Applicant Designation	Details of material(s) transportation	Quantity Applied For	Material(s) belong to risk group as per Regulations & Guidelines for recombinant DNA Research & Biocontainment,2017	Transportation between	Containment measures to be employed	Details of documents	Whether the end user is different from the applicant? If so, provide details and justify	Details of deliberations	Status of the application
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III.Examination & Clearances of Proposals For Carry Out Research & Development, Pilot Operations, Trials under Contained/ Confined-Field Conditions and Others:

S.No	Agenda ItemNo	Purpose	Project Title	Principal Investigator/Project Coordinator Name	Principal Investigator/Project Coordinator Designation	Risk categories of experiments as per Regulations and Guidelines for recombinant DNA research and biocontainment.2017	Requirement of containment measures	Details of deliberations	Status of the application
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IV. Issues Discussed Other than the Above:

S.No	Agenda ItemNo	Topic of Delibrations	Delibrations and Decisions
1	1.1	IBSC Notice regarding Hazardous materials / samples, to be issued	Members proposed an IBSC notice will go to all the departments for any special department specific requirements so that IBSC can request university to provide it. If any department is using hazardous material/samples then it is the duty of that department inform the IBSC.
2	1.2	Hazardous waste disposal	Medicare (company name) has been suggested for hazardous waste disposal by external members as they are doing the same for different institutes in the area of Sister Nivedita University.
3	1.3	Training programs and inspection on laboratory safety	Periodic organization of training programs and inspection on laboratory safety has been suggested. Also, courses on laboratory safety can be incorporated in the PhD. course work in Semester II as a departmental specific elective course and in the orientation- program conducted for 1st semester UG/PG students. Members proposed for organizing a poster presentation session by the UG and PG students for biosafety awareness by November 2025.
4	1.4	Fire-protection training	Members proposed about organizing fire-protection training for students and laboratory staff members for laboratory oriented fire hazards. Although this point is not directly under the purview of IBSC.
5	1.5	Collaboration with other organizations	It was suggested that MOU can be signed with a collaborating organization where the responsibilities of each of the institutes are clearly mentioned so that the need of SNU-IBSC intervention is clear.
6	1.6	Gate Pass for DNA samples	It has been proposed that if a DNA sample is transported (in or out) from the university campus, then a gate pass should be issued which needs to be pre-informed to IBSC.
7	1.7	Intimation to the Sister Nivedita University Ethics Committee regarding human blood sample collection	It was mentioned that if a normal human blood sample is drawn for teaching or research purpose, then the university human ethical committee should be informed beforehand. It is not under the purview of IBSC.It was mentioned that if a normal human blood sample is drawn for teaching or research purpose, then the university human ethical committee should be informed beforehand. It is not under the purview of IBSC.
8	1.8	Proposal for development of BSL-2 facility	It has been proposed by the members that a proposal to be given to the University authorities for the construction of BSL-2 laboratory for analyzing unknown environmental samples/human samples.

V. UPLOAD RELEVANT INFORMATION :

Remarks : Photo of the IBSC Meeting on 29.05.2025
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VI. Declaration

By the Chairman of the IBSC:

Name :Dr Sudipta Saha

Designation : Associate Professor


. I undertake that the deliberations mentioned above were considered in the meeting of the IBSC held on 29/05/2025
. I assure that non-adherence, if any; arising out of the experiments would be brought to the notice of the Govt immediately;.
. I am aware that making false or misleading statements may attract penalty under the Environment (Protection) Act, 1986.

By the DBT Nominee of the IBSC:


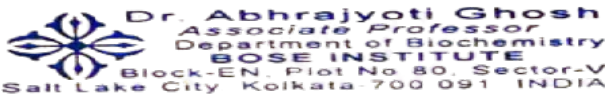
Name :Dr ABHRAJYOTI GHOSH

Designation :Associate Professor

. I certify that the information contained in these minutes has been checked by the Institutional Biosafety Committee (IBSC) and found to be complete;
. I further certify that the firm has been observing all the provisions of Regulations & Guidelines for recombinant DNA Research & Bioconfainment,2017 and Guidelines & Handbook for Institutional Biosafety Committee (IBSC), 2011, as modified time to time by the Government of India;
. The firm also has adequate safety compliance measures and proficiency to pursue proposed agenda.


Chairman
Institutional Biosafety Committee (IBSC)
Sister Nivedita University
Block-DG, Action Area-1, New Town
Kolkata-700156, West Bengal

Signature with stamp & date : 12/06/2025
Associate Professor
Dept. of Microbiology and Biotechnology
Sister Nivedita University
Block-DG, Action Area-1/2
New Town, Kolkata-700 156


Signature with stamp & date : 12/06/2025

Dr. Abhrajyoti Ghosh
Associate Professor
Department of Biochemistry
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